

Town of New Hope Regular Board Meeting
Wednesday, April 19, 2017 – 7:00 p.m.
Town Hall, 9785 Town Hall Road

Members present: Chair Dan Zaborowski, Todd Knepfel and Timm Raddatz
Also Present: Kari Yenter, Dorene Stolpa, Chris Mrdutt, Ryan Isherwood, Kenneth Pierce, and Glenn Coenen

1. Call to order.

Dan Zaborowski called the meeting to order at 7:00 p.m. He opened the meeting leading us in the pledge of allegiance.

2. Review/Approval of minutes.

The minutes of the last monthly meeting were read by Kari Yenter. Timm Raddatz moved to approve the minutes, seconded by Todd Knepfel. Motion carried.

3. Persons who wish to address the Board.

None.

4. Operating Tourist/Rooming Houses.

Chris Mrdutt, Zoning Coordinator, explained the process of managing tourist/rooming homes. The homes can be rented up to 30 days. The process starts at the Town level then is forwarded to the Portage County Board of Adjustment. The neighbors will be notified of these requests. Kenneth Pierce explained the layout of his property located at 2026 County T N. Chris Mrdutt stated that the Pierce property will require an amendment to the town's comprehensive plan and rezoning from A1 to A2. Health and Human Services will inspect the homes annually. Tourist/rooming homes are a new trend. Dan Zaborowski asked if the owners will need a permit from the County each year. Chris Mrdutt said there is not an annual permit required, they just need approval before operating as a tourist/rooming home. Todd Knepfel would like to review each of the owners' contracts and how many people are allowed to stay at these homes. Chris Mrdutt said the number of people is determined by the number of bedrooms which is typically two people per bedroom and size of the septic system. Kenneth Pierce said six people is the maximum for his property. Glen Coenen said the property that he manages at 925 Taylor Road is a maximum of six people. Ryan Isherwood said his property has a maximum of eight people and he completes background checks on all his renters. Chris Mrdutt noted that the town can set conditions such as no parking on roads. Todd Knepfel moved to approve the special exception to allow for a tourist/rooming house at 925 Taylor Road, seconded by Timm Raddatz. Ayes – all, nays none. Motion carried. Dan Zaborowski moved to approve the special exception to allow for a tourist/rooming house at 726 Maple Ridge, seconded by Todd Knepfel. Ayes – all, nays – none. Motion carried. Timm Raddatz moved to approve the special exception to allow for a tourist/rooming house at 2026 County Road T N contingent upon approval of comprehensive plan amendment and rezoning of his property, seconded by Todd Knepfel. Ayes – all, nays – none. Motion carried.

5. Brushing and Road Improvement reports.

Dan Zaborowski stated brushing is complete on Five Corner Road. He will be meeting with Scott Construction to discuss road repairs.

6. Comprehensive Plan update.

Todd Knepfel said chapters 1 through 4 are complete. The next Plan Commission meeting will be held on Monday, May 1, 2017 at 6:00 p.m. at North New Hope Church.

7. Resolution – Authorize representative for Recycling Grant.

Todd Knepfel moved to approve the resolution authorizing the Clerk to sign and submit documents for Recycling grants, seconded by Timm Raddatz. Ayes – all, nays – none. Motion carried.

8. Payment of bills.

Timm Raddatz moved to pay the bills, seconded by Todd Knepfel. Motion carried.

9. Set date for next Board meeting.

The next regular Town of New Hope Board meeting will be held on Wednesday, May 17, 2017 at 7:00 p.m. at the Town Hall. A special Town of New Hope Board meeting will be held on Wednesday, May 31, 2017 at 7:00 p.m. at the Town Hall.

10. Adjournment.

Todd Knepfel moved to adjourn the meeting at 8:35 p.m., seconded by Timm Raddatz. Motion carried.